



LANGSTON CONSTRUCTION COMPANY OF PIEDMONT, LLC INTERNSHIP PROGRAM

Langston Construction Co. of Piedmont, LLC has designed the Internship Program for Interns to gain practical experience in the four main Construction Management roles. Interns will rotate through Assistant Superintendent, Assistant Project Manager, On-Site Safety Professional, and Pre-Construction/Estimator roles. Interns will be assigned a mentor for each rotation to ensure Interns meet learning objectives and have guidance throughout their internship experience.

WHAT YOU'LL BE DOING:

- Rotation 1 Role (2 – 3 weeks*): Internship working as an Assistant Superintendent on one of Langston's project work sites.
- Rotation 2 Role (1 week*): Internship working as an Onsite Safety Professional on one of Langston's project work sites.
- Rotation 3 Role (2 weeks*): Internship working as part of Langston's Estimating Team
- Rotation 4 Role (2 – 3 weeks*): Internship working as an Assistant Project Manager on one of Langston's projects.

**Rotation duration will be dependent upon project schedules and intern availability.*

SKILLS AND KNOWLEDGE TO GET YOU STARTED: Applicants should be currently enrolled in a Construction Management, Construction Science, Engineering, or similar degree programs.

- 1-2 years of work experience or internship in construction fieldwork.
- Communication proficiency - strong verbal and written
- Proven self-starter and ability to balance multiple priorities in a fast-paced environment
- Knowledge of basic construction safety protocols and personal protective equipment standards.
- A creative thinker-flexible to spearhead independent projects.
- Strong to proficient in Microsoft Office Suite (Outlook, PPT, Word, Excel, Teams)

WHAT WE NEED FROM YOU

- Resume-Include GPA and estimated graduation date.
- In a short paragraph, tell us a little about yourself and why you would be a good fit for this position.
- Tell us your long-term career goals.
- Please include past work history, if applicable.

APPLICATIONS SHOULD BE SUBMITTED VIA EMAIL TO info@langstonconstr.com

For more information, contact Mary-Allyson at 864-295-9156, ext.241

WHAT YOU WILL LEARN*:

Assistant Superintendent Rotation

- Efficiently coordinate and schedule subtrades, vendors, inspections, material deliveries, etc.
- Effective conflict resolution abilities with subtrades and employees.
- Complete daily reporting paperwork: daily log, JSTA, PJB, safety checklists, equipment inspection checklists, and specific task paperwork.
- Perform inspections of jobsites and individual work duties.
- Ensure work is installed per plans and specifications and quality procedures implemented.
- Verification of material testing and documentation.

Onsite Safety Rotation

- Properly perform Pre-Job Briefs (PJB).
- Understand incident investigation procedures.
- Properly review Job Safety Task Analysis (JSTA).
- Effectively conduct weekly Toolbox Safety Meetings.
- Identify and rectify job hazards.

Estimating Rotation

- Understand lead times and critical path items.
- Understand how to review RFPs for accuracy and completeness.
- Perform quantity take-offs for material orders.

Project Management Rotation

- Knowledge of required permits and how to obtain them.
- Review and understand submittals and shop drawings and develop submittal logs.
- Understand how to obtain and complete: project data sheets, Certificates of Insurance, and job start-ups.
- Understand and recognize if all project documentation is accurate, precise, and properly filed.
- Problem-solving and action plan to deal with results of delays, bad weather or emergencies.
- Assists Project Manager with jobsite inspections, weekly OAC meetings and progress reports.

*Learning objectives listed are only a portion of what will be learned. Interns will be assigned special projects as they are required. Rotation schedules may change based on project needs and scheduling constraints.

JOB DETAILS

Hours:	Approximately 40+ hours per week
Operating Hours:	<u>Field:</u> 7:00am – 5:30pm, Monday – Thursday* <i>*Overtime may be required. Dependent upon project scheduling and phasing.</i> <u>Office:</u> 7:30am – 5:30pm, Monday – Thursday 7:30am – 11:30am - Friday
Location:	<u>Field:</u> TBD – Based on Project Assignment <u>Office:</u> 125 Langston Rd., Piedmont, SC 29673
Pay:	\$17.00/hour; per diem and accommodations for out-of-town travel.